Directions: Read carefully the specific requirements for the doctoral degree as set forth in the Graduate Catalog. Complete this form and have it endorsed by your advisor and the Director of the Graduate Program in which the degree is offered. Submit the original form to the GEMS office, Room 2123 Lee Building. Paperwork must be received by the Graduate School prior to the 25th of the month in order for the advancement to be effective the first day of the following month. Official transcripts of all prior undergraduate and graduate work must be on file in the GEMS office before we can approve this application.

Date: _____________________
____________________________________________
Print Full Name (Last, First, Middle)

Address

City, State, ZIP

(Area Code) Telephone

Date Comprehensive Examination Completed

To the Advisor: By endorsing this application, you are attesting that, in the opinion of the student’s professor, he or she has undergone the necessary preliminary examinations or such other substantial tests as the program may elect as prerequisites to candidacy, and has demonstrated the ability to continue graduate study in the chosen field successfully and to pursue the degree sought. Please print name and sign below, where indicated.

Advisor (Print Name then Sign) Date Telephone extension and Email Address

Director of Graduate Program (Print Name then Sign) Date Telephone extension and Email Address

For the Director of GEMS Date

Please return this form to:

Graduate Enrollment Management Services
2123 Lee Building • University of Maryland
College Park, Maryland 20742-5121
301.405.0376 Voice • 301.314.9305 FAX
grschool@deans.umd.edu

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