Health Literacy Summer Apprenticeship, Summer 2015
Sponsored by Prince George's County Health Department
and The Herschel S. Horowitz Center for Health Literacy

The Prince George's County Health Department and The Horowitz Center for Health Literacy are excited to announce this call for applications for a Health Literacy Summer Apprenticeship. One student will be selected to become the County Health Literacy Apprentice; and will train and work with County Health Department staff on research and programs related to health literacy and health communication. The Apprenticeship will be for 10 weeks during summer, 2015.

Deadline for applications: March 6, 2015, 5 p.m. EST
Notification of decision by March 27, 2015

Objectives:
1. To give a high performing student training and apprenticeship opportunity in health literacy as it applies to community health in the local setting.
2. To provide the County Health Department with needed assistance in health literacy and community health interventions and research.
3. To fulfill the Center for Health Literacy's goal of training students in health literacy.
4. To build an educational partnership between the Center for Health Literacy and Prince George's County Health Department.

Description:
• This is a 10-week-long summer apprenticeship on site at the Prince George's County Health Department. The student will be expected to have their own transportation to get to work each day.
• The student will be expected to work between 30 and 40 hours per week.
• Start date will be June 1, 2015; and end date will be August 7, 2015.
• Student will rotate and learn from differing projects involved in community health and health literacy in the Health Department. Rotations will be about 2 weeks in the following: communication, community transformation initiative; chronic disease; maternity child health; and the health enterprise zone.
• Student will have one apprenticeship supervisor at the School of Public Health who will be available for handling questions, issues and goal setting. This will be a staff member of the Center for Health Literacy. The student will meet face to face at least twice during the apprenticeship to assess progress and answer questions.
• The supervisors at the County Health Department divisions will provide schedules of daily tasks, duties and meetings.
• The student's hours, work performed and project completions will be compiled into a bi-monthly report and submitted via email to Dr. Aldoory on Fridays during the apprenticeship. Format for the report will be provided to the student before the apprenticeship begins.
• The apprenticeship comes with a $5,000 stipend.
Qualifications/Criteria:
✓ Must be a registered graduate student in the University System of Maryland
✓ Must have minimum G.P.A. of 3.6
✓ Must show commitment and motivation to work in health literacy and community health
✓ Must have skills in written and oral communication, time management and project planning. These skills could be gained through class work or other work experience.
✓ Applicants are encouraged to highlight commitment, motivation and skills in personal statement, recommendation letter and other application materials.
✓ The winning applicant may not hold any other full-time employment during the same time period as the Apprenticeship.

Application materials and submission process:
1. Completed application Cover Sheet
2. Transcript of graduate courses from UMD
3. Letter of recommendation, preferably from advisor or faculty who knows student well.
   Please send letter separately to: laldoory@umd.edu
4. Resume or CV
5. Personal statement of no more than 300 words explaining why the student wants the apprenticeship and how the work will contribute to their long-term goals.
6. Once applications are received, eligible candidates will be contacted for a brief interview, which is part of the application process.
7. All documents except the transcript and recommendation letter should be sent in WORD or PDF format as an email attachment to: LALDOORY@UMD.EDU.
8. Recommendation letter and transcript should be emailed under separate cover to
   laldoory@umd.edu, or sent to Linda Aldoory, Center for Health Literacy, Room 2367, School of Public Health, University of Maryland, College Park, MD 20742.
9. Please email Linda Aldoory at laldoory@umd.edu, or call (301) 405-0388 if there are any questions.
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Application Cover Sheet

1. Name __________________________________________________________
2. University ID Number ____________________________________________
3. Address ________________________________________________________
4. Email __________________________________________________________
5. Phone __________________________________________________________
6. Degree attaining? ________________________________________________
7. Program/Dept and College _________________________________________
8. In what semester and year did you begin current degree program? ______
9. In what semester/year do you expect to graduate from degree program? ______
10. Advisor’s Name _________________________________________________
11. Advisor’s Email ________________________________________________
12. Advisor’s Phone ________________________________________________
13. GPA: __________
14. Will you be supported by a different fellowship, contract or grant summer, 2015? ______
   a) If yes:
      1) Please provide contact information of person responsible for funding:
         ________________________________________________________________
      2) How many estimated hours for your work? _________________________
15. Will you have any other employment during summer, 2015? ______
   a) If yes:
      1) Please provide contact information of person responsible for work:
         ________________________________________________________________
      2) How many estimated hours for the work? _________________________