



SAMPLE INTERNSHIP INQUIRY EMAIL

University of Maryland, School of Public Health
Public Health Science Program

Today's Date _____

Dear Dr./Ms./Mr. _____,

I am a student in the Public Health Science program at the University of Maryland School of Public Health. I am interested in an internship with **(name of organization)** in the _____ semester.

I am interested in an internship in the area of _____ because I have an interest in _____. Please find my resume attached.

I would be pleased to meet with you to discuss any internship opportunities you may have.

Thank you very much for your consideration. I look forward to hearing from you.

Sincerely,
Name _____
Email _____
Phone number _____